

Notification

Nov. 26, 2024

Ref: ITMU/VCO/7744

Subject: Constitution of Committee for Financial Support of Academic and Research Initiatives (CFSARI)

In order to streamline and ensure a transparent and efficient process for vetting applications submitted by faculty members seeking financial support for participation in conferences, faculty development programs (FDPs), foreign travel for conferences, membership fees for professional bodies, seed money proposals, project proposals, and similar activities, the **Committee for Financial Support of Academic and Research Initiatives (CFSARI)** is hereby constituted as a **Standing Committee**. This Committee will address and screen faculty applications on a rolling basis and will remain active for frequent deliberations and decision-making.

Composition of the Committee

The committee will comprise the following members:

1. **Chairperson:**
 - Dean (Academics-I)
2. **Members:**
 - Dean (Research)
 - Dean (Academics-II)
 - Representative from IQAC
 - Any other nominated person by Vice Chancellor

Terms of Reference

1. To vet and scrutinize applications submitted by faculty members for financial support in the following categories:
 - Participation in National and International Conferences.
 - Faculty Development Programs (FDPs).
 - Foreign travel for conferences and academic events.
 - Membership fees for professional bodies.
 - Seed money proposals for research initiatives.
 - Research project proposals requiring internal or external funding.
2. To assess the merit, relevance, and necessity of the applications in alignment with the university's objectives, policies, and budgetary provisions.
3. To recommend cases with proper justifications to the Vice Chancellor for final approval.
4. To meet periodically as required to discuss and finalize pending applications.
5. To ensure fairness, transparency, and accountability in the process of decision-making.

This notification comes into effect immediately, and all faculty members and departments are requested to adhere to the guidelines established by the committee for the submission and processing of their applications.



Vice Chancellor